

## Tour Roles

Guitar Manager ~ Curt

Road Manager ~ Curt

Driver/Parking Manager ~ Tony

Venue House Manager ~ Victor/Sandra

Stage Managers ~ Dev/Jaxie (Cambridge); Dev/Leo/Jaxie (Hadley, NYC)

Merch Manager ~ Aileen (Tom/Tony)

Security ~ Tom/Sandra

Post-Show Hospitality for Audience ~ Alessandro/Martin/Leo/Victor

Advance Team ~ Aileen/Bill/Dev/Jaxie/Victor/Al (Cambridge); plus Leo (Hadley, NYC)

Gig Food ~ Patrick/Christina/Patricia/Sarah

Ticketing ~ Aileen/Tom/Dev

NST Day Organization ~ Dev/Tony/Tom/Victor/Sandra

## Role Definitions

**Guitar Manager** ~ Organizes guitar loading, unloading, storage at gig

**Road Manager** ~ Organizes loading of buses, guitars on buses, luggage for NYC departures, arriving venue/returning to Camp Caravan (how we meet and where upon arrival)

**Driver/Parking Manager** ~ Organizes parking with Van drivers for Cambridge and Hadley, Knows NYC parking availability near gig, gets list of those who are driving to NYC to leave from there.

**Venue House Manager** ~ FQM's, organizing outside help at venue, working with security, merch, and stage mgrs.

**Stage Managers** ~ Stage management, announcements to audience, placing of chairs for audience (NYC), [Subgroup: Jaxie makes sure food & water is on buses and setting up kitchenettes at gig (players are responsible for transporting their own bag lunches)]

**Merch Manager** ~ Selling tour posters and OCG DVD's

**Security** ~ Robert's security: Tom/ General security: Sandra

**Post-Show Hospitality for Audience** ~ Representing OCGVII near the Merch station after the show

**Advance Team** ~ Arrives at venue early to set up

**Gig Food** ~ Organize bag lunch-making and pre-travel breakfast for NYC & organizing food before other gigs.

**Documenting** ~ Video?

**Ticketing** ~ Taking tickets, selling tickets.

**NST Day Organization** ~ Organizing the two NST follow-up days: one in NYC, one in Cambridge. Distributing flier at Merch table.